

# **AGENCY STRATEGIC PLAN**

**FOR THE FISCAL YEARS**

**2005 - 2009**



**ARKANSAS PUBLIC DEFENDER COMMISSION**

**FUNCTIONAL AREA: PUBLIC SAFETY**

# **AGENCY STRATEGIC PLAN APPROVAL FORM**

**FOR THE FISCAL YEARS**

**2005 - 2009**

**Didi Sallings**  
**Executive Director**

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# STRATEGIC PLAN

<b>Agency Name</b>	Arkansas Public Defender Commission
<b>Agency Mission Statement:</b>  The Mission of the Arkansas Public Defender Commission is to provide zealous and effective representation to indigent persons facing a risk of loss of liberty, and to administer all programs under the responsibility of the Commission, as set by law.	

## **AGENCY GOAL 1:**

Provide representation of indigent criminal defendants charged with offenses punishable by incarceration.

## **AGENCY GOAL 2:**

Public Defender Commission administration, will lead, direct, and support employees to accomplish the commission's mission and goals.

## **AGENCY GOAL 3:**

Provide statewide link to all public defender offices and maintain up to date hardware and software.

## **AGENCY GOAL 4:**

Administration of the Ombudsman Division.

# STRATEGIC PLAN

<b>Agency Name</b>		Arkansas Public Defender Commission
<b>Program</b>		Administration - Arkansas Public Defender Commission
<b>Program Authorization</b>		5 <sup>th</sup> , 6 <sup>th</sup> , and 14 <sup>th</sup> Amendments to the US Constitution AR Code 16-87-203, 16-87-204, 16-87-205, 16-87-209, 16-87-210, 16-87-211, 16-87-212, 16-87-215, 16-87-216, 16-87-304, 16-87-306, and 16-87-307 Arkansas Rules of Criminal Procedure, Rule 37.5
<b>Program Definition</b>  <b>Program Funds-Center Code: <u>0324P01</u></b>		Provide management of the budgetary, personnel, and technical resources of the Arkansas Public Defender Commission and to supervise the operations of the Capital, Conflicts and Appellate Office, Trial Public Defender Office and the Ombudsman Division which are provided by law.
<b>AGENCY GOAL(S)</b>	1, 2, 3	
<b>Anticipated Funding Sources for the Program</b>		State Central Services, Administration of Justice Fund, User/Attorney Fees, Bail Bondsman

## GOAL 1:

Provide representation of indigent criminal defendants charged with offenses punishable by incarceration. Lead, direct, and support employees to accomplish the commission's mission and goals. Provide statewide link to all public defender offices and maintain up to date hardware and software.

## OBJECTIVE 1: (Sub-Funds Center Codes to be assigned by DFA – Accounting)

Monitor caseload of each judicial district. Assign private attorneys when conflicts arise.

### STRATEGY 1:

Caseload statistics reported monthly by local public defender offices. Personnel adjusted accordingly.

### STRATEGY 2:

Maintain annual registry of private attorneys certified for various types of cases, and make assignments as necessary.

# **STRATEGIC PLAN**

## **OBJECTIVE 2:**

Maintain trained staff to efficiently plan and direct the Commission's operations.

### **STRATEGY 1:**

Streamline administrative and other routine processes to avoid duplication.

### **STRATEGY 2:**

Maintain competitive work environment to be able to attract and retain qualified staff.

## **OBJECTIVE 3:**

Link all public defender offices statewide.

### **STRATEGY 1:**

Acquire a viable link to all services through out the state to exchange information and data.

### **STRATEGY 2:**

Provide a statewide database for case inventory and statistics.

### **STRATEGY 3:**

Acquire up-to-date software in order to provide personnel with the ability to expedite workflow.

# STRATEGIC PLAN

<b>Agency Name</b>	Arkansas Public Defender Commission
<b>Program</b>	Administration

## PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

DESCRIPTION	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007	FISCAL YEAR 2008	FISCAL YEAR 2009
Monitor caseload of each judicial district. Assign private attorneys when conflicts arise. <i>Goal 1, Objective 1</i>	Internal database	100%	100%	100%	100%	100%
Maintain trained staff to efficiently plan and direct the Commission's operations. <i>Goal 1, Objective 2</i>	Personnel Records	100%	100%	100%	100%	100%
Provide statewide link to all public defender offices and maintain up to date hardware and software. (% in network) <i>Goal 1, Objective 3</i>	Internal inventory	25%	40%	50%	60%	75%

# STRATEGIC PLAN

Agency Name		Arkansas Public Defender Commission
Program		Ombudsman
Program Authorization		Act 1580 of 1999
Program Definition:  Program Funds-Center Code: <u>0324P02</u>		To provide for an independent oversight mechanism of the secure facilities, to which many juveniles are committed once placed in state custody pursuant to a disposition order.
AGENCY GOAL(S)	4	
Anticipated Funding Sources for the Program:		Act 45 of the Special Session of 2003

## GOAL 1:

Administration of the Ombudsman Division.

### **OBJECTIVE 1: (Sub-Funds Center Codes to be assigned by DFA – Accounting)**

Assess facilities and programs at Department of Human Services Division of Youth Services (DYS) contracted providers to determine compliance with court orders and case plans and report incidents and deficiencies therein.

#### **STRATEGY 1:**

Monitor compliance of juvenile detention facilities that are Division of Youth Services contracted.

#### **STRATEGY 2:**

Report incident and deficiencies in youth services.



## STRATEGIC PLAN

<b>Agency Name</b>	Arkansas Public Defender Commission
<b>Program</b>	Ombudsman

### PERFORMANCE MEASURES: (Effort, Output, Outcome, and/or Efficiency)

DESCRIPTION	METHODS AND SOURCES USED OBTAINING DATA	FISCAL YEAR 2005	FISCAL YEAR 2006	FISCAL YEAR 2007	FISCAL YEAR 2008	FISCAL YEAR 2009
Assess facilities and programs at DYS and contracted providers, to determine compliance with court orders and case plans. To report incidents and deficiencies therein. <i>Goal 1, Objective 1</i>	Internal records and Personal observations and individual interviews	65%	75%	85%	90%	95%